

10 June 2009

Dear Councillor

COMMUNITY AND HOUSING COMMITTEE

A meeting of the Community and Housing Committee will be held at the Council Offices, London Road, Saffron Walden, on 18 June 2009 at 7.45 pm, or at the conclusion of the question and answer session, whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Chief Executive

At 6.30 pm there will be a presentation for Members on Supporting People.

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

**A G E N D A
PART I**

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 19 March 2009 (attached).
- 3 Matters arising.
- 4 **Chairman's items**
- 5 **Lead Officer's report (10 minutes)**
Item for information
- 6 **Holloway Crescent update (15 minutes)**
Item for decision

This report advises Members of the progress made on the potential redevelopment of Holloway Crescent and Holloway Close.

7 Felsted Public Toilets (10 minutes)

Item for decision

As requested at the previous meeting of the Committee, this report makes recommendations following further consultation with stakeholders on provision for public toilets in Felsted.

8 Gypsy and Traveller Sites (10 minutes)

Item for decision

This report seeks Committee's endorsement of officer response objecting to the proposed further increase in the number of pitches.

9 Long Term Empty Homes (10 minutes)

Item for decision

This report discusses the options available regarding 'problematic' long term empty residential properties and asks Members to recommend a way forward.

10 Thaxted Centre for the Disabled – Community Project Grant 08/09 (5 minutes)

Item for decision

This report gives details of a Community Project Grant which was allocated to the Thaxted Centre for the Disabled in 2008/09. The funding has been spent however the Centre does not have matched funding in place, and is requesting the Committee agree to it receiving the full grant of £3,500.

11 Garage Sites Development Opportunities (10 minutes)

Item for decision

This report asks Members of the Committee to consider the disposal of garage sites for affordable housing schemes at Newport, Wimbish and Chrishall.

12 Area Forums Update – verbal report (10 minutes)

Item for information

13 Audit Commission Community Housing Inspection Update (10 minutes)

Item for information

This report provides an update on progress of the action plan drawn up and approved by Committee in June 2008 following the Audit Commission's inspection of the Community Housing Service in January 2008.

14 **Housing Initiatives Task Group Minutes (10 minutes) (to follow)**

Item for information

This report updates Members on meeting of the Housing Initiative Task Group held on 9 June 2009.

15 **Review of Pest Control Service (5 minutes)**

Item for decision

This report refers to a review of the pest control service, which is one of the priorities identified in the Environmental Health 2009/10 Divisional Plan, and recommends that a Member Reference Group be appointed and terms of reference agreed.

16 **Committee Work Programme 2009/10 (5 minutes)**

Item for decision

This report advises the Committee of known issues that will be submitted to the Committee for decision and dates when Members can expect reports.

17 **Tenant Forum Meeting Minutes (5 minutes)**

Item for information

This report provides the Committee with the Minutes of the previous meetings of the Tenant Forum, which covers the district. There are no specific financial or risk assessments relating to this report.

18 Any other business which the Chairman considers to be urgent

To: Councillors S Anjum, E C Abrahams, E L Bellingham-Smith, **R H Chamberlain**, M L Foley, E Gower, S J Howell, J E Hudson, J E Menell, M Miller, D J Morson, J A Redfern, D J Sadler, G Sell and S V Schneider.

Also

to: Mrs J Bullen and Mr P Salvidge (Museum Society) and Mrs D Cornell and Mr D Parish (Tenant Panel representatives)

Lead Officer: Diane Burridge
Democratic Services Officer: Rebecca Procter (01799 510 433)

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by midday two working days before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Procter 01799 510433 Cathy Roberts on 01799 510434, or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

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- Do not stop to collect personal belongings.
- Once you are outside, please make your way to the flagpole near the visitor car park. Do not wait immediately next to the building.
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